



# MARINA COAST WATER DISTRICT

11 RESERVATION ROAD, MARINA, CA 93933-2099

Home Page: [www.mcwd.org](http://www.mcwd.org)

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## Water Conservation Commission

Marina Coast Water District  
11 Reservation Road, Marina, California

Date: August 2, 2012  
Time: 5:30 PM  
Location: 11 Reservation Road, Marina

### Commission Members

Jim Ford (Marina City Council) – Chair  
Dan Amadeo (Public Member) – Vice Chair  
Jan Shriner (MCWD Board Representative)

Ruth Krotzer (Public Member)  
Harold Krotzer (Public Member)  
Carroll Meuse (Public Member)  
Tom Jennings (Public Member)

### **Agenda**

This meeting has been noticed according to the Brown Act rules. The Committee will receive information on, discuss and consider making recommendations to the MCWD Board on the items contained in this agenda.

1. Call to Order/Introduction
2. Public Comments on any item Not on the Agenda *Anyone wishing to address the Committee on matters not appearing on the Agenda may do so at this time. Please limit your comment to three minutes. The public may comment on any other item(s) listed on the Agenda at the time the item(s) is considered by the Committee.*
3. Approve the Draft June 7, 2012 Minutes
4. Consider Recommending to the Board of Directors the Approval of a Memorandum of Understanding between Marina Coast Water District and the Monterey Peninsula Unified School District Regarding the In-School Water Conservation Education Program
5. Consider the Water Conservation Commission Scope of Duties and Responsibilities and Recommending to the MCWD Board the Resulting Modifications to the WCC Procedures and Board Procedures Manual
6. Review Proposed and Suggested Agenda Items for September 6, 2012 and Future Dates

7. Receive Update on Board/District Activities
8. Receive Comments from Commission Members
9. Adjournment - *Set or Announce Next Meeting(s), date(s), time(s), and location(s):*

*Next Meeting: Thursday, September 6, 2012, 5:30 p.m., 11 Reservation Road, Marina*

Marina Coast Water District  
Water Conservation Commission  
Agenda Transmittal

Agenda Item: 4

Meeting Date: August 2, 2012

Submitted By: Paul Lord

Presented By: Paul Lord

Reviewed By: James Derbin

Agenda Title: Consider Recommending to the Board of Directors the Approval of a Memorandum of Understanding between Marina Coast Water District and the Monterey Peninsula Unified School District Regarding the In-School Water Conservation Education Program

Detailed Description: The Commission will consider recommending to the MCWD Board of Directors the approval of a Memorandum of Understanding (MOU) between the Marina Coast Water District and the Monterey Peninsula Unified School District regarding the In-School Water Conservation Education Program.

The Monterey Peninsula Unified School District and MCWD have worked together for more than eleven years to bring water conservation education to students in the District. This agreement continues this long-standing relationship between the two partners and provides the means to integrate water conservation instruction into the curriculum at each elementary school in the MCWD service area for the 2012-2013 School Year.

The MOU formalizes the planning and execution of the water conservation education program for the coming year. The instructor will develop and schedule instruction for over 65 classes to more than 1,500 students, teachers and staff. The water conservation instruction provided is designed to meet the state academic curriculum standards and it is age appropriate for children in grades kindergarten through third grade.

Prior Committee or Board Action: The WCC has recommended approval of this MOU on an annual basis for approximately 5-years.

Financial Impact:     \_\_\_Yes   \_\_\_X\_\_\_No

Funding Source/Recap: None

Material Included for Information/Consideration: Memorandum of Understanding; a PowerPoint presentation will be conducted by staff during the WCC meeting.

Staff Recommendation: The Water Conservation Commission recommend to the Board of Directors the approval of a Memorandum of Understanding (MOU) between the Marina Coast Water District and the Monterey Peninsula Unified School District regarding the In-School Water Conservation Education Program.

Marina Coast Water District  
Water Conservation Commission  
Agenda Transmittal

Agenda Item: 5

Meeting Date: August 2, 2012

Submitted By: Brian True  
Reviewed By: James Derbin

Presented By: Brian True

Agenda Title: Consider the Water Conservation Commission Scope of Duties and Responsibilities and Recommending to the MCWD Board the Resulting Modifications to the WCC Procedures and Board Procedures Manual

Detailed Description: During the Fall of 2011, the MCWD Board of Directors requested that the WCC consider the Commissions' scope of duties and responsibilities. A specific question associated with the request was whether the WCC scope should increase, remain the same, or decrease.

The April WCC meeting re-focused the Commission on providing a coherent set of recommendations to the MCWD Board that addresses their request. The method of expressing the recommendations will be to provide suggested modifications to the WCC Procedures document and to the section of the Board Procedures Manual concerning the WCC (both attached). After the Commission reaches consensus on the recommended modifications, the two documents will be advanced to the MCWD Board for their acceptance.

Modifications to the Procedures previously were considered by the Commission on February 2 and March 1, 2012 and modifications were accepted by the Commission at the April 5 meeting – those accepted changes are highlighted in turquoise blue in the attachment. Staff has proposed more modifications – those proposed changes are highlighted in yellow in the attachment – and the Commission has reviewed these current propositions during the May and June meeting-cycles. The modifications agreed to at this August WCC meeting will be included on the version advanced to the Board for their acceptance.

Please note that the CSUMB and Army positions on the WCC have been eliminated. This action was taken during the MCWD Board meeting on June 12, 2012.

Prior Committee or Board Action: On November 3, 2005 the Water Conservation Commission approved the Procedures for the Water Conservation Commission that were accepted by the Board on January 28, 2006. The Water Conservation Commission has been discussing modifications at the last several meetings.

Financial Impact:     \_\_\_Yes      \_\_\_X\_\_\_No

Funding Source/Recap: None

Material Included for Information/Consideration: Excerpt from the MCWD Board Procedures Manual and the Water Conservation Commission Procedures with modifications.

Staff Recommendation: The Water Conservation Commission recommend to the Board of Directors the approval of the Commission's proposed modification to their WCC Procedures and the Board Procedures Manual.

Marina Coast Water District  
Water Conservation Commission  
Staff Report

Agenda Item: 6

Meeting Date: August 2, 2012

Submitted By: Brian True

Presented By: Brian True

Reviewed By: James Derbin

Agenda Title: Review Proposed and Suggested Agenda Items for September 6, 2012 and Future Dates

Detailed Description: The Commission is to review proposed agenda items for the September 6, 2012 meeting and may suggest new agenda items for future Water Conservation Commission meetings.

Staff suggested agenda items for the September 6, 2012 Water Conservation Commission Meeting include the following:

- Receive a report regarding Commercial accounts and BMP implementation
- Receive an update on recent public outreach events

Potential agenda items for the September 6, 2012, Commission meeting or future meetings include the following:

- Water Supply Augmentation Projects – MCWD desal plant tour; Sand City desal plant tour; recycled water use, grey water use
- Review BMPs
- New Water Saving Devices and Technologies – Consider rebates for rainwater catchment and use
- Developing Improved Commodity Rates for Water Connections
- Developing Water-budgets for Large Landscapes
- Address Temporary Landscapes and their source of water (hydrant metering, temp connections)
- Improve/expand the Landscape Incentive Program
- Compliance Inspections of New Developments
- Review State programs/mandates with which MCWD maintains compliance
- Review State mandated science curriculum for elementary school levels K – 3rd grade
- Review Commission member proposal to change the contracting procedures followed to initiate an annual MOU with the Monterey Peninsula Unified School District for Water Science Instruction
- Update Landscape Standards and Forms
- Our Water – Sources; Conveyance and distribution; Storage
- Consider WCC involvement in the United Nations World Water Day
- Work-place Violence training